



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA.

**PALOS TOWNSHIP  
BOARD MEETING  
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**February 26, 2024 - 6:30 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Recognitions / Proclamations / Presentations / Communications**
- 5. Reports of and Communications from Township Officials**

- A. Supervisor / Treasurer**
- B. Trustees**
- C. Highway Commissioner**
- D. Clerk**
- E. Attorney**

**6. Consent Calendar**

- A. Approval of Palos Township Board Meeting Minutes of January 22, 2024**
- B. Audit and Approval of Town Fund Bills and Warrants Dated March 1, 2024**
- C. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated March 1, 2024**
- D. Approval of General Assistance Fund Bills Dated March 1, 2024**

**At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)**

**7. Action on Items Removed From Consent Calendar (If Any)**

**8. Legislation and Action Items**

**9. Other Business for Discussion Only**

**10. Citizens Wishing to Address the Board**

**11. Executive Session (if Determined Necessary)**

**12. Action on Items from Executive Session (If Any)**

**13. Adjournment**

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**PALOS TOWNSHIP BOARD MEETING  
10802 S. ROBERTS ROAD  
PALOS HILLS, ILLINOIS 60465**

**January 22, 2024 – 6:30 P.M.**

**Call to Order**

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes and Woods, Supervisor Schumann, and Highway Commissioner Adams.

**Officials present:** Clerk Jane Nolan  
Assessor Robert Maloney

**Officials absent:** Trustee Riley

**Others present:** Attorney Erik Peck and April Schrader, Administrative Assistant, Road and Bridge District (Palos)

**Recognitions/Proclamations/Presentations/Communications**

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

**Reports of and Communications from Township Officials**

## A. Supervisor/Treasurer

**Supervisor Schumann** discussed the last TOCC Supervisors meeting at Schaumburg Township. It was a discussion about Township pantries. She explained some new facts she learned plus other things. Of interest was the fact that Schaumburg Township only has one person on General Assistance, and they serve 1,000 people a week at their pantry. **Supervisor Schumann** stated that moving into Easter the office has begun getting ready for Easter giveaways from the Township. The Palos Heights Women's Club sends beautiful Easter Baskets which are given to our residents along with several other things.

## B. Trustees

**Trustee Abuzir** reported the Cholesterol and Health Service fees for the month of December as follows:

Cholesterol	\$ 20.00
Health Service Fees	\$ 460.00
Total	\$ 480.00

The yearly cholesterol total is \$2,605.00.

**Trustee Jeanes** did not have a report for the Board.

**Trustee Woods** stated that he had no report.

**Trustee Riley** did not have a report as he did not attend the meeting.

## C. Highway Commissioner

**Highway Commissioner Adams** reported that the Road District has been busy since Christmas. The Road District used almost \$8,000.00 in salt in 2023-2024. The price of salt is up to \$73.00 per ton. The township Road District has the same price for salt as Cook County. There were five trucks out this month. The Commissioner received some complaints about the

snow plowing, about where the snow was pushed, but he also received several positive comments concerning the snowplowing. The Road District trucks were out for eight hours on Sunday and the trucks from Cook County had yet to come out to plow.

#### **D. Clerk**

**Clerk Nolan** reported that all the Board members received a copy of the 2024 meeting schedule. **Clerk Nolan** discussed the Virtual Education zoom she watched and she passed out the notes she took on this topic to the Board members. Copies of this were also given to all the township staff. She stated that she did watch the film from Schaumburg Township concerning their visit from the “auditor.” It mostly centered on the Clerk’s position and the things she needed to show them. She discussed the auditor’s report from MTA. MTA listed all things that a township should have in clear view of the residents. One of the things she had a hard time finding was “a brief discussion of itself including a summary of its purpose.” She asked if the township had one. **Trustee Woods** stated that he had something that would have everything needed on it and it would just be one sheet. **Clerk Nolan** stated that she will put up the necessary things needed until she receives **Trustee Wood’s** complete sheet. **Clerk Nolan** presented the Board members with a sheet of some of the new legislation for 2024. There was no discussion on this. The Clerk felt the board should have this information.

#### **E. Attorney**

**Attorney Peck** had no report for the Board.

**Supervisor Schumann** stated that Assessor Maloney could have this time to speak about appeals. He stated that in 2023 the number of appeals done in Palos Township was 1,239 from July 14, 2023 to August 14, 2023. The 2023 total appeal count is 1,500. The Assessor’s Appeal will be the next appeal. He discussed the Board of Review workshop that Palos Township participated in. There were several officials there. The Mayor of Palos Park was there and Representative Mary Gill. There were also some people here from Commissioner Sean

Morrisons's office here. **Clerk Nolan** also attended for a short time to introduce herself to the residents.

### **Consent Calendar**

- A. Approval of Palos Township Board Meeting Minutes of December 19, 2023
- B. Audit and Approval of Town Fund Bills and Warrants Dated February 1, 2024
- C. Audit and Approval of Road and Bridge Bills and Warrants Dated February 1, 2024
- D. Approval of General Assistance Fund Bills Dated February 1, 2024

**Trustee Woods** moved to approve the Palos Township Board Meeting Minutes of December 19, 2023, the audit and approval of Town Fund Bills and Warrants dated February 1, 2024, the audit and approval of Road and Bridge Bills and Warrants dated February 1, 2024, and the approval of the General Assistance Fund Bills dated February 1, 2024.

**Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **Action on Items Removed from Consent Calendar**

There were no items removed from the Consent Calendar.

### **Legislation and Action Items**

There was no legislation and action items.

### **Other Business for Discussion Only**

**Supervisor Schumann** stated that the Township received a Thank You note from the Center in Palos Park for the money that the township contributed to them in 2023. They stated they were truly grateful and wished us a joyous holiday season.

**Supervisor Schumann** stated that the township will be donating to Pathlights soon.

### **Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

### **Executive Session (if determined necessary)**

No motion was made to enter Executive Session.

### **Action on Items from Executive Session**

There was no action on items from Executive Session.

### **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 6:59 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

**Jane A. Nolan**

**Clerk**

**Palos Township**



# Township of Palos

## BILL AUDIT

February 2 - March 1, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
02/02/2024	Check	30206	Hinckley Springs		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(13.51)
02/02/2024	Check	30207	Elms Snow Removal		10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(950.00)
02/02/2024	Check	30208	The Hills Chamber of Commerce		10-10-20-101 101020:PUBLISHING/ADVERTISING	(400.00)
02/02/2024	Check	30209	VOIDED		-Split-	0.00
02/12/2024	Check	30210	Thompson Moving and Storage		10-50-20-114 105020:FOOD PANTRY EXPENSES	(487.50)
02/12/2024	Check	30211	City of Palos Hills		10-20-20-104 102020:UTILITIES	(106.05)
02/12/2024	Check	30212	VOIDED		-Split-	0.00
02/15/2024	Check	30213	TOCC Caseworkers Division		10-10-10-211 101010:CONFERENCES/MEETINGS	(16.00)
02/15/2024	Check	30214	ITAGAC		10-10-30-104 101030:MEMBERSHIPS/DUES	(50.00)
03/01/2024	Check	30215	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.25)
03/01/2024	Check	30216	Com Ed		10-20-20-104 102020:UTILITIES	(269.13)
03/01/2024	Check	30217	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
03/01/2024	Check	30218	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
03/01/2024	Check	30219	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
03/01/2024	Check	30220	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
03/01/2024	Check	30221	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
03/01/2024	Check	30222	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
03/01/2024	Check	30223	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
03/01/2024	Check	30224	Central Management Services - LGHP		-Split-	(4,612.00)
03/01/2024	Check	30225	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(114.66)
03/01/2024	Check	30226	ODP Business Solutions		-Split-	(609.68)
03/01/2024	Check	30227	Amazon Capital Services		-Split-	(347.16)
03/01/2024	Check	30228	Heather Malloy		10-30-10-210 103010:TRANSPORTATION /TRAVEL	(22.93)
03/01/2024	Check	30229	Southwest Regional Publishing, LLC		10-10-20-103 101020:PUBLICATIONS/SUBSCRIPTIONS	(305.00)
03/01/2024	Check	30230	Tressler LLP		10-10-30-105 101030:LEGAL SERVICES	(517.50)
03/01/2024	Check	30231	Cara Feltz		10-10-20-102 101020:POSTAGE AND DELIVERY	(58.73)
03/01/2024	Check	30232	Comcast		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(474.37)
03/01/2024	Check	30233	Elms Snow Removal		10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(2,440.00)
03/01/2024	Check	30234	Duke's Ace Hardware		10-20-40-101 102040:BUILDING MAINTENANCE SUPPLIES	(83.94)
03/01/2024	Check	30235	Government Forms & Supplies		10-10-40-100 101040:OFFICE SUPPLIES	(365.00)
03/01/2024	Check	30236	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
03/01/2024	Check	30237	Hinckley Springs		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(44.93)
03/01/2024	Check	30238	Park Printing Inc		10-10-30-101 101030:PRINTING SERVICES	(185.00)
03/01/2024	Check	30239	United States Postal Service		10-10-20-102 101020:POSTAGE AND DELIVERY	(408.00)
03/01/2024	Check	30240	Nicor Gas		10-20-20-104 102020:UTILITIES	(440.36)
03/01/2024	Check	30241			10-40-30-109 104030:DISPOSAL OF MEDICAL WASTE	(125.85)
Total for 1411101 OLD NATIONAL						\$ (17,027.04)

### Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Township Clerk